



# CITY OF ST. JOSEPH

1100 Frederick, Room 101A, St. Joseph, MO 64501  
(816) 271-4751 Fax (816) 271-4676

## ALCOHOL SERVER LICENSE APPLICATION

In order to apply for this permit, applicants will need to bring the following to St. Joseph Police Department, 501 Faraon St, Or to City Hall, 1100 Frederick Ave, Rm 101A:

- √ Social Security Card
- √ \$15.00 Cash
- √ Valid state issued Identification card
- √ This application completed and signed

Office Hours: Police Department – (816) 236-1468  
8:00 am to 4:00 pm (Mon thru Fri)  
City Hall – (816) 271-4751  
8:00 am to 5:00 pm (Mon thru Fri)

### Please read carefully before completing

All applicants must be authorized to work in the United States and at the time of application, must present positive proof of identification in the form of a state issued Driver's License or ID, US Passport, Permanent Resident Card (i.e. Green Card), Employment Authorization Card, Military ID card or certain other IDs. **Fake, false or altered identification cards will be confiscated.**

Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
                    First                    Middle                    Last

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
                    Number                    Street                    City/State

Driver's License or State ID Number: \_\_\_\_\_ State Where Issued: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Sex: \_\_\_\_\_ Color of Eyes: \_\_\_\_\_ Color of Hair: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Have you ever applied for a liquor card from the City of St. Joseph, MO before? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, under what name was it issued? \_\_\_\_\_

Have you ever been denied a liquor permit? Yes \_\_\_\_\_ No \_\_\_\_\_ if yes, please explain: \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

I understand that I must sign up and attend a server training class during the 60 day temporary permit period at the St. Joseph Police Department and once I have gone through the Server License Training Course, I will then receive my permanent card good for three years from the date the permanent card has been issued. You may sign up for the Server License Training Course at the St. Joseph Police Department, Customer Assistance Center at City Hall, or online at <http://www.stjoepd.info/alcohol.cfm>.

It shall be unlawful for any person to serve intoxicating and nonintoxicating alcoholic beverages unless that person holds a valid server license issued by the Customer Assistance Department or the Police Department.

It shall be unlawful for any person to act in the capacity of, but not limited to, bar manager, bartender, waiter, waitress, cashier or sales clerk unless the person holds a valid server license.

An application for and fee of \$15.00 shall be submitted to the city within five days of employment commencing. Once a complete application has been received and the fee paid, a 60-day temporary server license shall be issued. The requisite server training and server license shall be obtained within 60 calendar days of employment. Once the requisite server training, as approved by the police department, has been completed, a three year permanent server license will be issued to the applicant.